

## **Instructions, Late Quotation Rules and Evaluation Method**

- **Instructions**

Quotations should be sent to the address indicated in Box 5A. Please refer to the form SF-18 and the scope of work for additional details.

- **Late Quotation Rules**

Quotations must be received by 4:30 pm, September 25, 2006. Any quotation received after this deadline will not be considered.

- **Evaluation Method**

The US Embassy will use the method of best value technically acceptable to evaluate the quotations submitted. This method consists of the following:

- Special features of the supply or service that are required in effective program performance and that are not provided by a comparable supply or service;
- Trade-in considerations;
- Probable life of the item selected as compared with that of a comparable item;
- Warranty considerations;
- Maintenance availability;
- Past Performance; and
- Environmental and energy efficiency considerations.